



Welcome to the November 11, 2025, Prosper Town Council Work Session



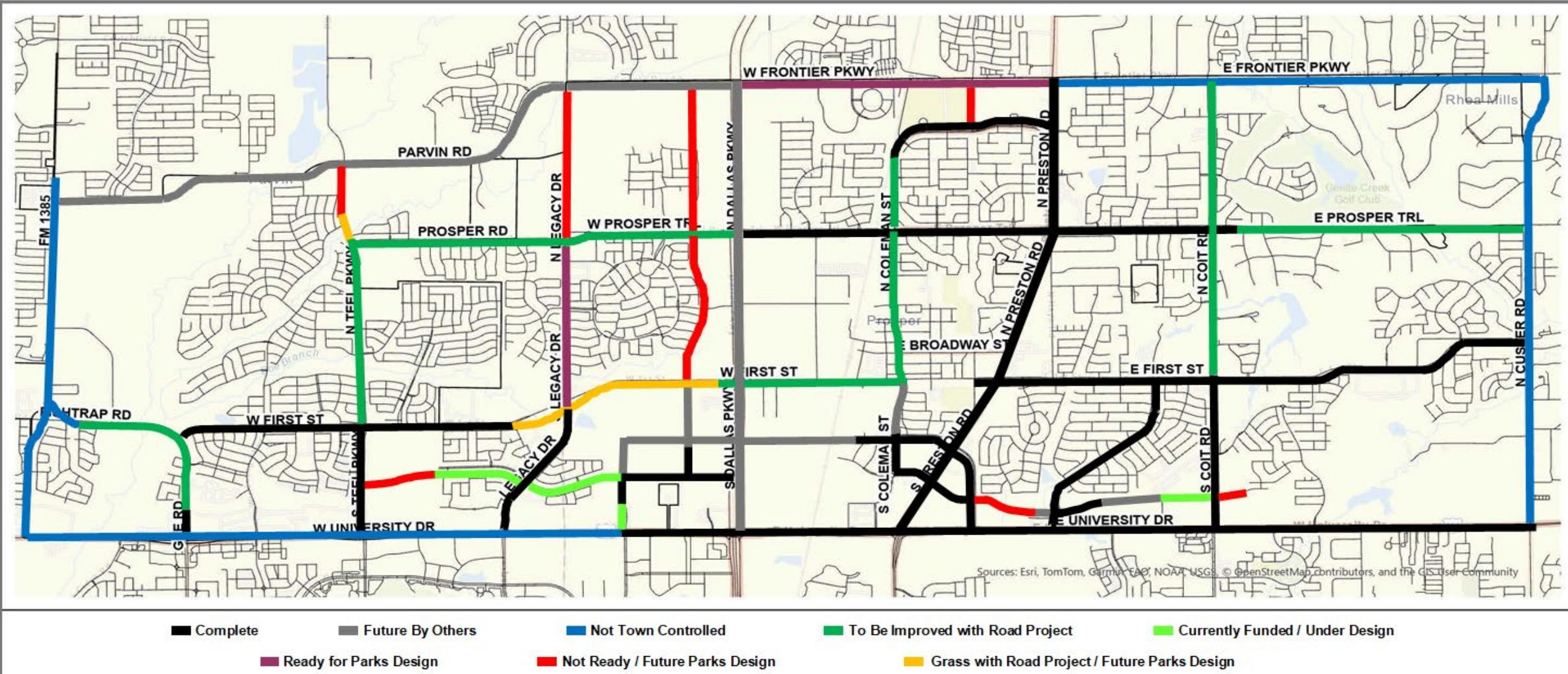
Call to Order/Roll Call



Agenda Item 1.

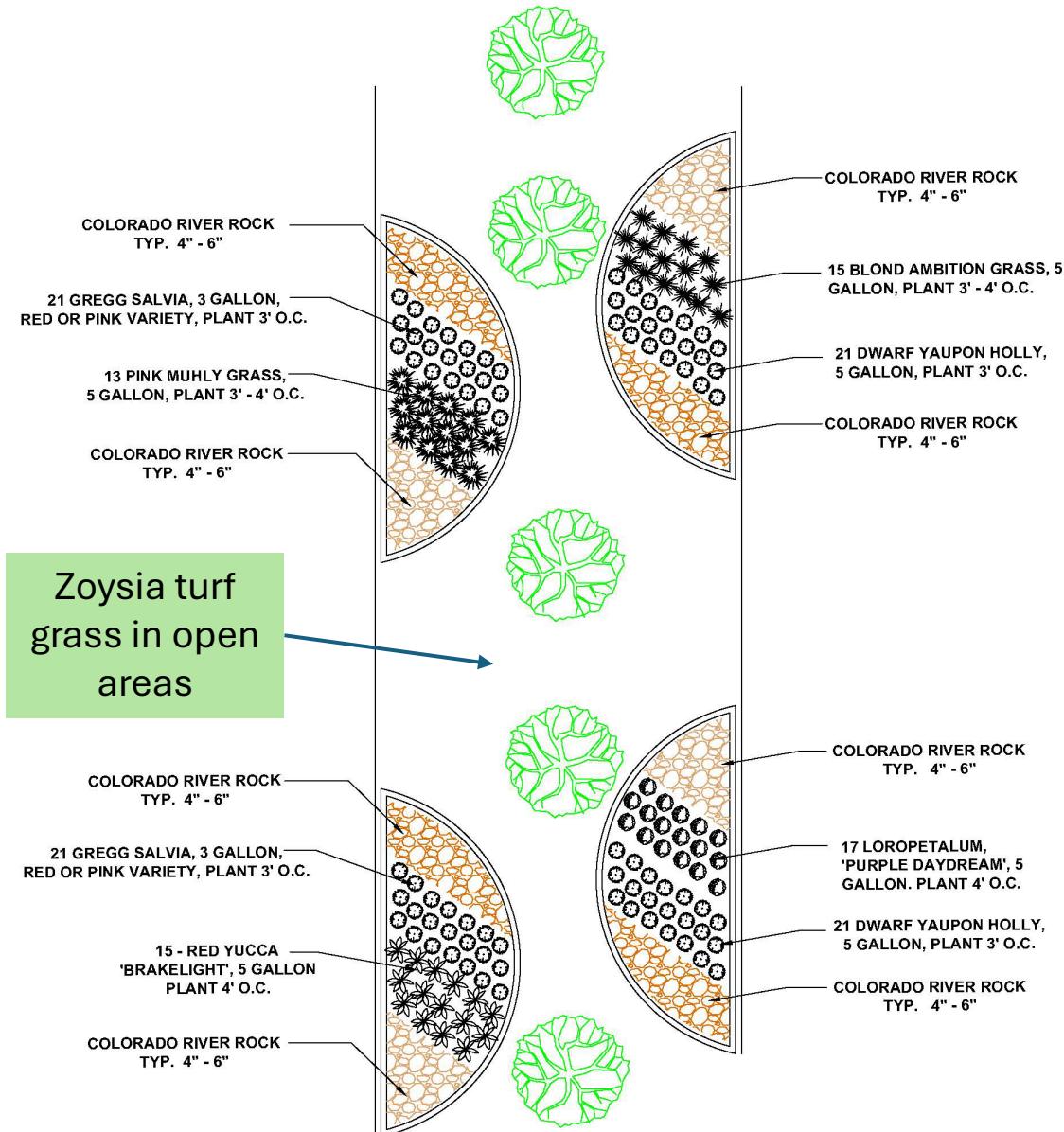
Discussion regarding street medians. (HW/DB)

Town of Prosper Medians



Median Landscape Design Standards

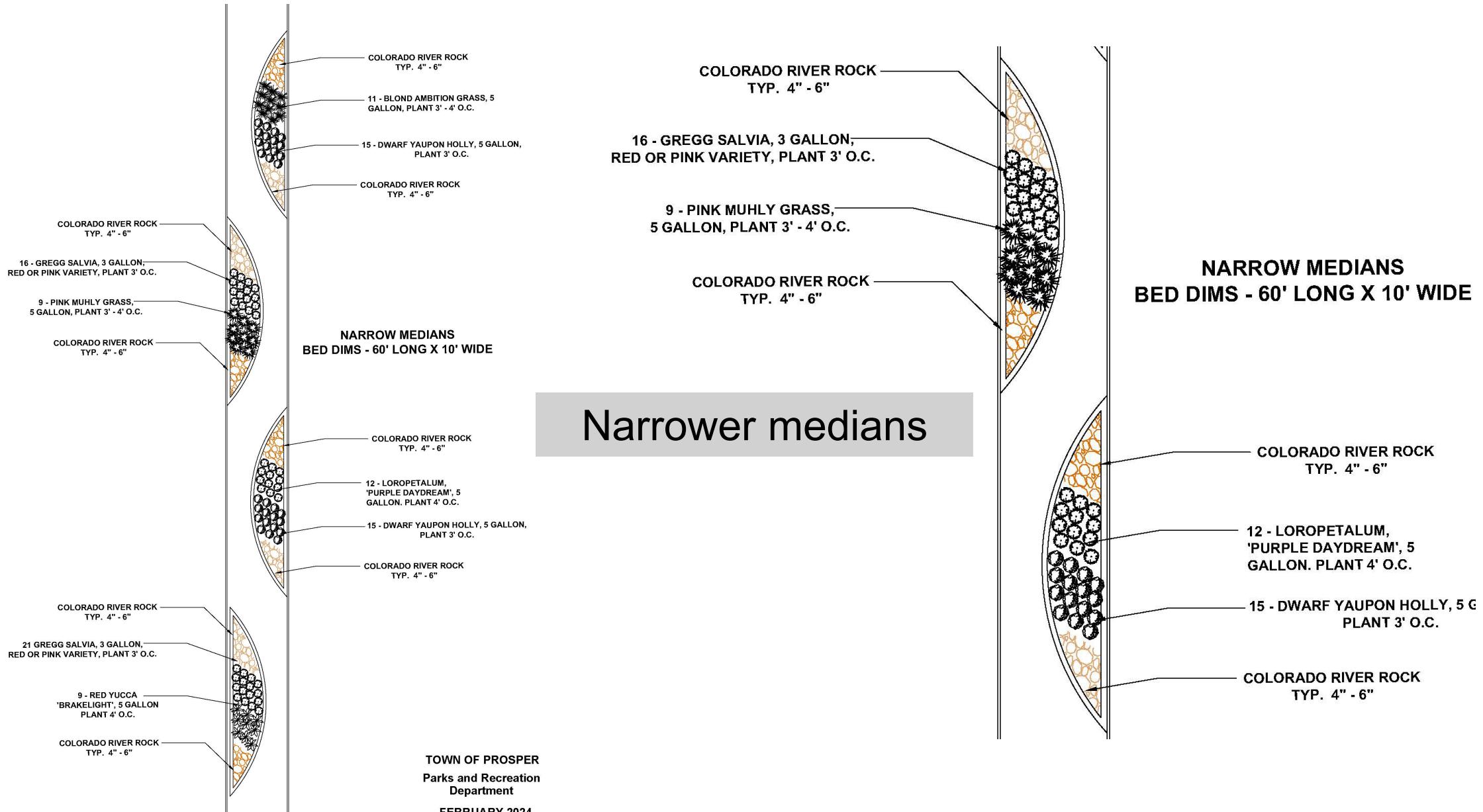
Standards for Wide Medians



- Semi-circular beds with native, or well-adapted drought-tolerant plants
- River rock mulch in various patterns
- Trees planted in the center of the median
- No longer trees within the shrub beds

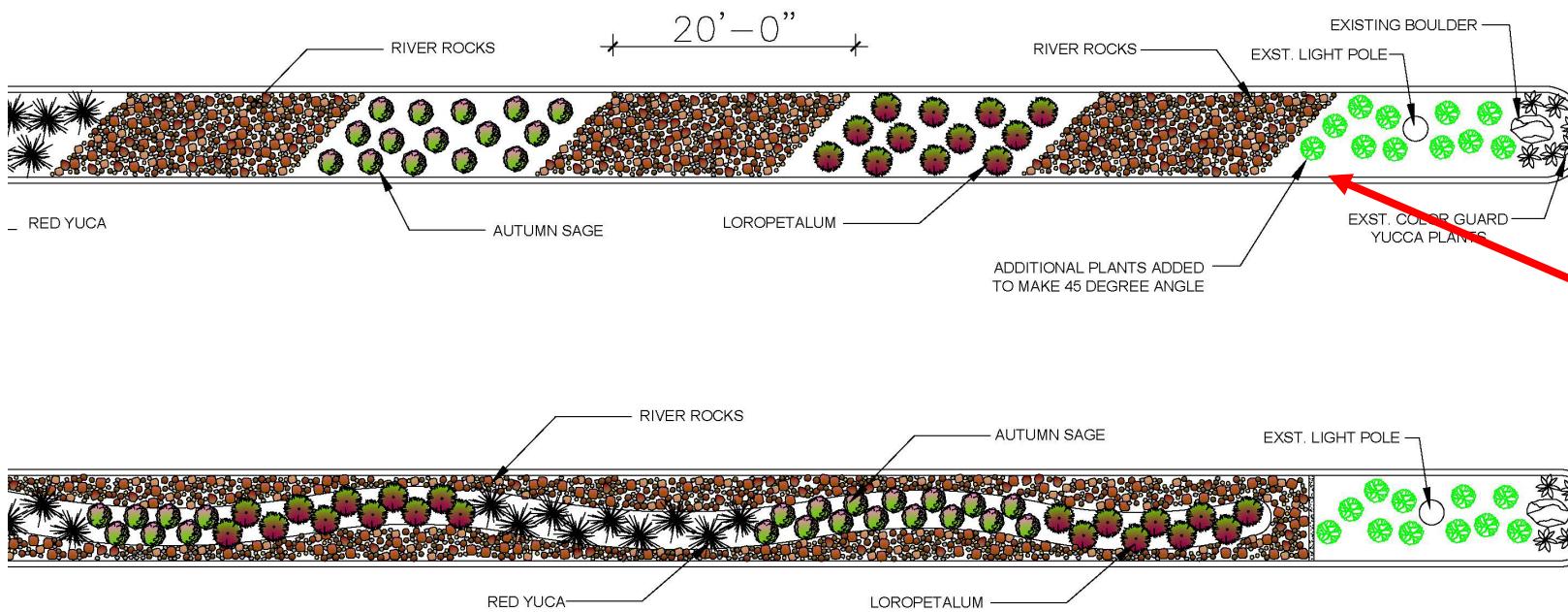


Median Landscape Design Standards

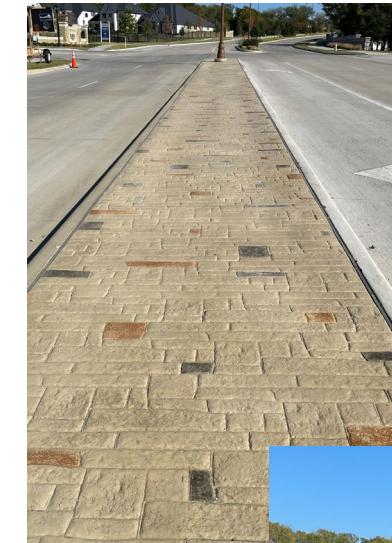


Median Landscape Design Standards

No Mow Options for Narrower Medians



Conceptual design for narrow medians



Stamped, colored concrete for 7' wide or narrower



Agenda Item 2.

Discussion regarding property maintenance. (RB)



Property Maintenance

November 11, 2025

Town Council Work Session

Health & Code Compliance Staff Levels

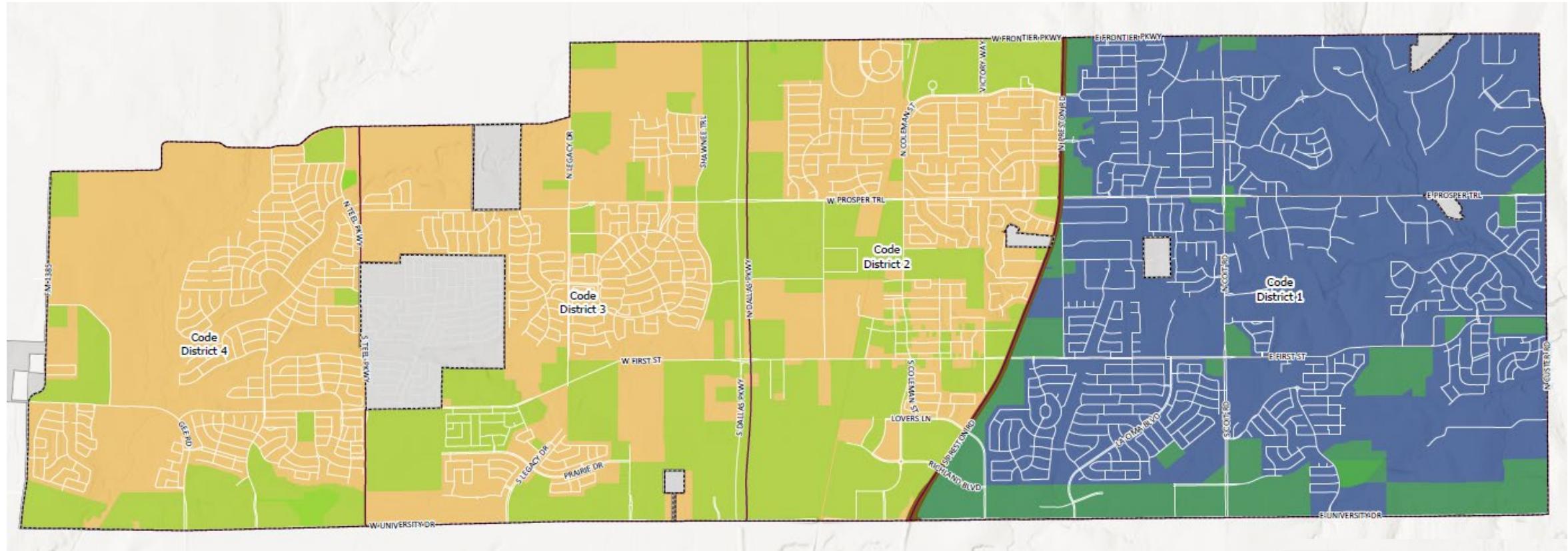
- 3 Code Compliance Officers
- 1 Health & Code Compliance Officer
- 1 Health & Code Compliance Manager





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Code Officer Districts



- Tom Eubanks (Blue)
- Fernando Lee (Orange)
- Clayton Crowther (Green)

Top Code Violations

- High Grass/Weeds (HGW)
- Trash/Debris
- Landscaping Maintenance
- Signs
- Fencing
- Property Maintenance
- Zoning Violations

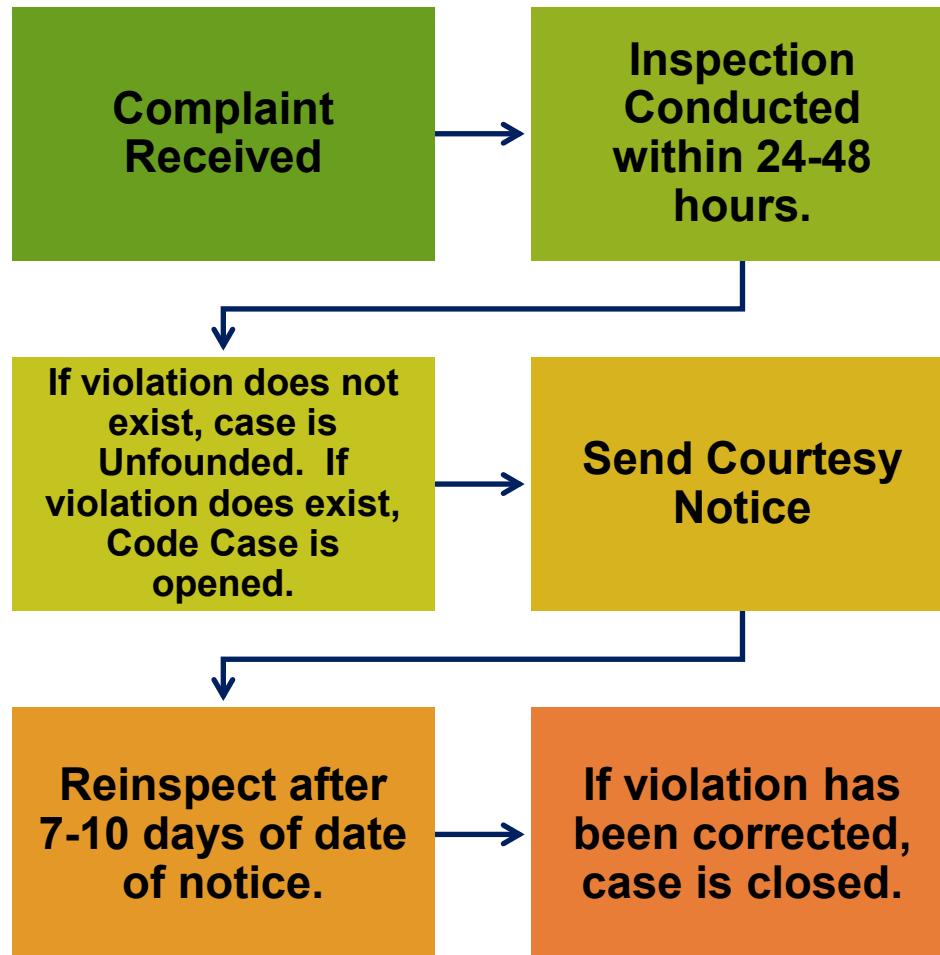


Other Health & Code Compliance Responsibilities

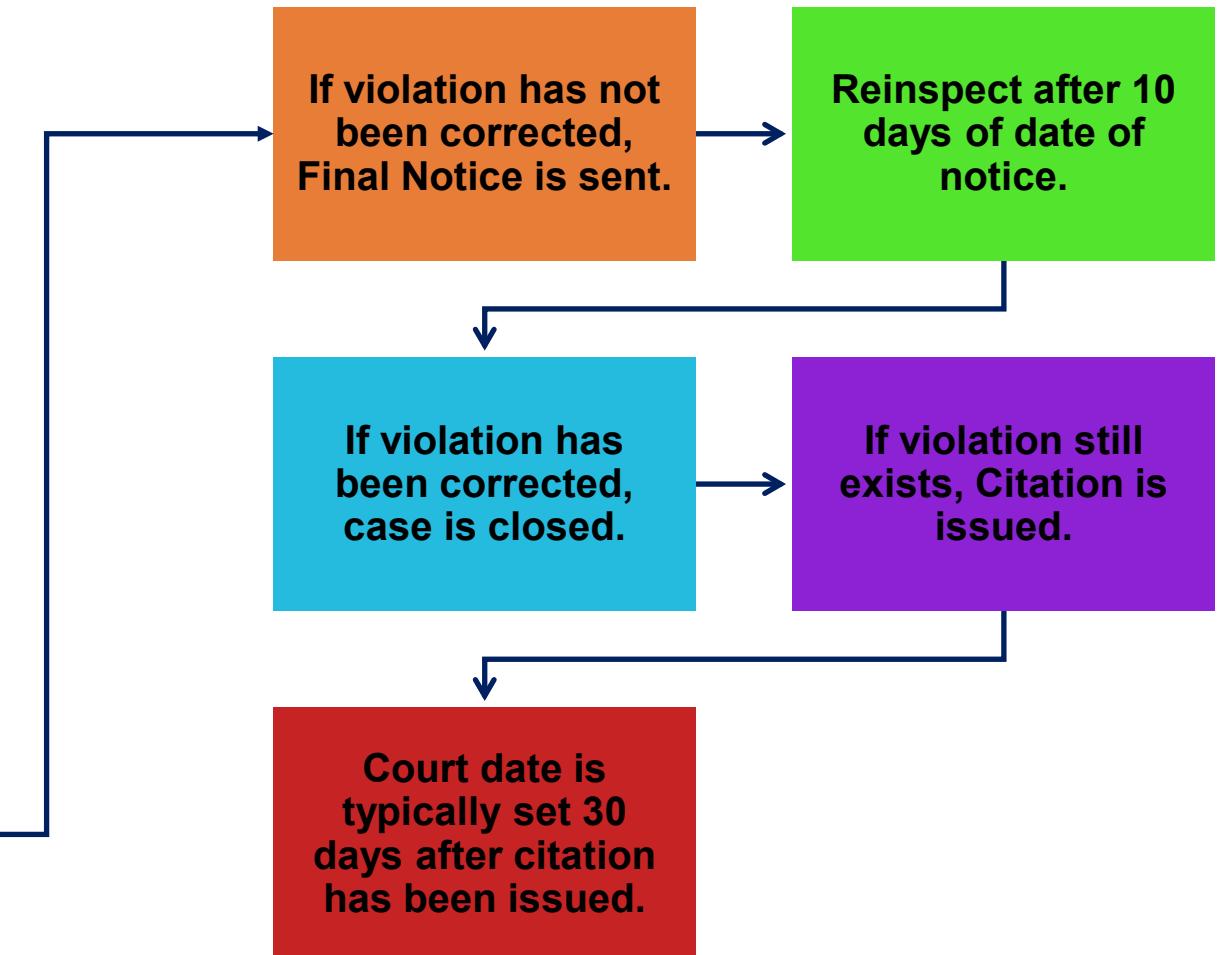
- Multifamily Program
- Junk Vehicles
- Parking/Vehicle Storage
- Illegal Home Occupations
- Open Storage
- Restaurant/Food Safety
- Public Pools
- Plan Review
- Environmental Hazards
- Animal Control
- Mosquito Abatement
- Community Education



Courtesy Notice



Final Notice

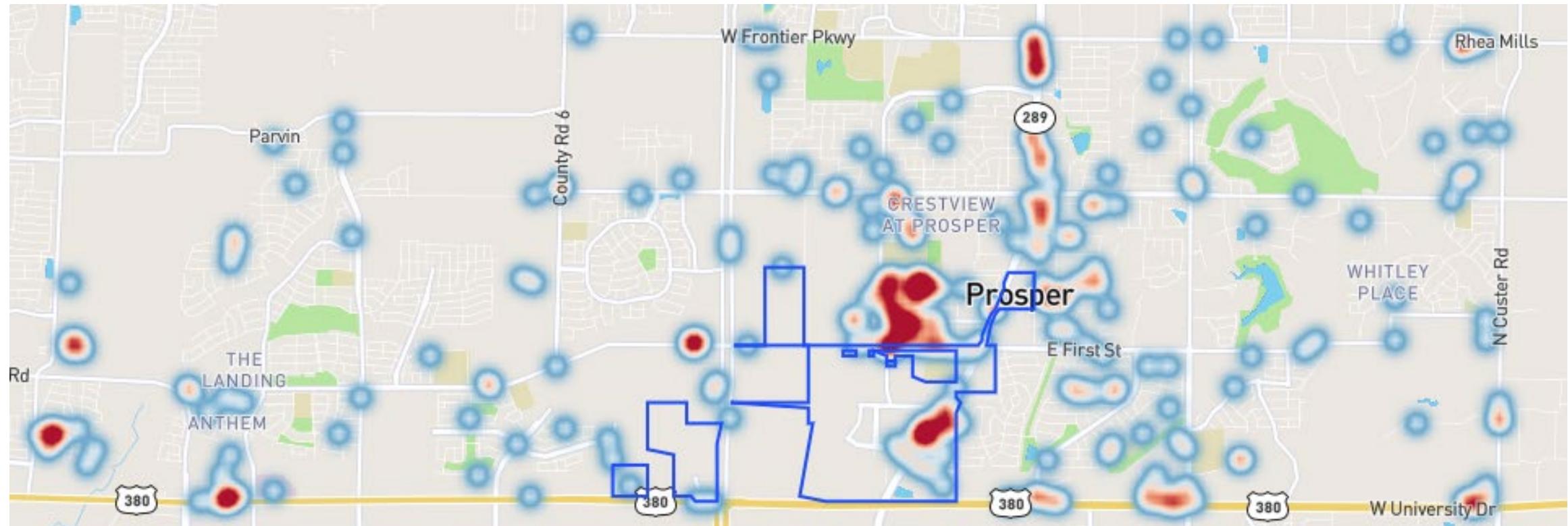




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Code Compliance Cases

April 1 – September 30, 2025



Code Compliance Cases

April 1 – September 30, 2025

Code Compliance Inspections	1,440
Courtesy Notices (approx.)	750
New Cases Opened	534
Average Time to Close	26 days
4 or More Violations	7 Properties
Citations Issued	35

Abatement and Lien Data

	Number	Cost
Town-Initiated Abatements Since January 2024	48	\$20,012.50
Liens Filed Through 2022	14	\$5,404
Liens Filed 2023-2025	6	\$5,100

- Abatements are invoiced for the cost of service plus a \$250 Administrative Fee
- Liens are subject to 10% interest per year

Recent Legislation

HB 3611 – Bandit Signs

- Provides enhanced use of Class C Misdemeanor citation for placement of bandit signs
- Code does not have to observe person placing sign
- Municipal Court will implement process for bandit sign citations
- Code will contact first-time offenders with warning
- Repeat offenders will receive citation
- Code staff will continue Saturday and Monday sign pickup and disposal

Recent Legislation

HB 4163 – Regulation of Agricultural Operations

- Places restrictions on ROW maintenance for Agricultural Operations”
- Provision in Agriculture Code allows regulation of vegetation 12” and above, within 10 feet of a public street

Discussion and Questions

Agenda Item 3.

Discussion regarding the Town's services for animal control. (RB)



Collin County Animal Services Contract Review

Background:

- Two contracts through Collin County Animal Services
 - Animal Control Services
 - Animal Sheltering Services/Facility Expansion
- Initial contracts awarded in 2006
- Each amendment (18) has included a one-year renewal with an update in fees



CCAS Contracts Provide Services Including:

- Vaccinations
- Reporting of human exposure to rabies
- Quarantine and testing of biting animals
- Reduction of the stray animal population
- Restraint of dangerous animals
- Prevention of dogs running at large and of inhumane treatment of animals
- Foster, adoption, and reunification



Collin County Animal Services Budget – FY 2025-2026

Animal Control

- FTEs: 7.5
- Personnel and Operating Budget: \$821,361

Animal Shelter

- FTEs: 11.5
- Personnel and Operating Budget: \$1,351,966

Collin County Animal Services – Participating Entities

Animal Control

- Anna
- Celina
- Fairview
- Melissa
- Princeton
- Prosper
- Unincorporated Collin County
- Lavon
- Lucas
- Nevada
- Weston
- MUDs (5)

Animal Shelter

- Previous cities, plus
- Farmersville
- Frisco
- McKinney
- MUDs (3)

Cities that provide their own Animal Control and Animal Shelter Services:

- Allen
- Plano
- Wylie



Animal Control and Animal Shelter Annual Renewal Fees

Fiscal Year	Animal Control	% Change	Animal Shelter	% Change	Total Annual Expenditure	% Change
FY 2021-2022	\$62,548	—	\$29,069	—	\$91,617	—
FY 2022-2023	\$57,846	-7.50%	\$29,370	+1.03%	\$87,216	-4.80%
FY 2023-2024	\$64,807	+12.0%	\$36,092	+22.9%	\$100,899	+15.7%
FY 2024-2025	\$161,554	+149.3%	\$111,238	+208.2%	\$272,792	+170.36%

Animal Control Call Volume Data (FY 2021-2025)

Year	Total Calls	Avg. Calls/Month	Dispatches	% Dispatched
FY 2021-2022*	353	29	100	28.4%
FY 2022-2023	336	28	105	31.25%
FY 2023-2024	373	31	101	27%
FY 2024-2025	336	28	87	25.9%

*estimate

Animal Control Response Type (FY 2023-2024)

Response Type	Calls	% of Total
Dispatched	101	27%
Not Dispatched	185	49.6%
Scheduled Next Day	18	4.8%
Not Our Call	8	2.1%
Repeat Call	13	3.5%
Disregarded	6	1.6%
Outdoor Wildlife	4	1.1%
N/A	38	10.3%
Total	373	100%

Animal Control Response Type (FY 2024-2025)

Response Type	Calls	% of Total
Dispatched	87	25.9%
Not Dispatched	165	49.1%
Scheduled Next Day	6	1.8%
Not Our Call	10	3%
Repeat Call	6	1.8%
Disregarded	4	1.2%
Outdoor Wildlife	46	13.7%
N/A	12	3.5%
Total	336	100%

Animal Control Incident Category (FY 2023-2024)

Incident Type	Calls	% of Total
Other	92	24.7%
Stray	47	12.6%
Bite	38	10.2%
Dead Animal	44	11.8%
Injured Animal	38	10.2%
Welfare	25	6.7%
Lost Pet	4	1.1%
Trapped	10	2.7%
Held	12	3.2%
School Grounds	1	0.3%
Surrender	2	0.5%
N/A	60	16%
Total	373	100%



Animal Control Incident Category (FY 2024-2025)

Incident Type	Calls	% of Total
Other	103	30.7%
Stray	38	11.3%
Bite	22	6.5%
Dead Animal	49	14.6%
Injured Animal	27	8%
Welfare	15	4.5%
Lost Pet	3	0.9%
Trapped	6	1.8%
Held	14	4.2%
School Grounds	1	0.3%
Surrender	4	1.2%
N/A	54	16%
Total	336	100%

Fiscal Impact – Animal Control Services (FY 2022-2025)

Year	Animal Control Services Expenditure	Dispatches	Cost per Dispatch
FY 2021-2022*	\$62,548	100	\$626
FY 2022-2023	\$57,846	105	\$551
FY 2023-2024	\$64,807	101	\$642
FY 2024-2025	\$161,554	87	\$1,857

*estimate

Animal Shelter Intake

Calendar Year	Collin County Total Intake	Prosper's Intake	% of Total Intake
2020	4,308	75	1.8%
2021	5,120	99	2%
2022	5,348	105	2%
2023	5,494	69	1.3%
2024	5,492	98	1.8%
2025 (Jan-June)	2,381	58	2.4%

Fiscal Impact – Animal Shelter (FY 2022-2025)

Year	Sheltering Service Expenditure	Prosper's Intake	Cost Per Intake
FY 2021-2022	\$29,069	105	\$277
FY 2022-2023	\$29,370	69	\$426
FY 2023-2024	\$36,092	98	\$368
FY 2024-2025*	\$111,238	115*	\$967

- *Cost per intake value is a rough estimate. Calendar year intake numbers and fiscal year expenditures were used to estimate cost per intake.*
- *Estimate; data received for FY 2024-2025 only covers Jan-June*

Factors Affecting Animal Control and Animal Shelter Cost:

- Renewal Fees are based on population; however, prior to FY 2024-2025, fee calculation did not align with Prosper's rapid population growth
- \$5.7 million expansion and remodel of Animal Shelter

Alternatives for Animal Control Services:

- Continue annual renewal of ILA with Collin County (awaiting updated ILA for Animal Control)
- Look for opportunities to partner with a neighboring community
- Establish In-House Animal Control Division
 - 3 FTEs (1 Manager, 2 Animal Control Officers)
 - One-Time Costs: \$150,000 (2 Animal Control Vehicles)
 - Recurring Costs: \$280,000 per year

Draft Animal Shelter ILA - FY 2025-2026:

- Base Operations Fee: \$1,823,976 beginning October 1, 2025
- 3.5% increase per year
- Maintenance and Capital Contribution:
 - FY 2025-2026: \$140,000
 - FY 2026-2027: \$190,000
 - FY 2027-2028: \$240,000
 - FY 2028-2029: \$290,000
 - FY 2029-2030: \$340,000
- Costs to be shared by participating cities based on population
- Cities with populations outside of Collin County pay an additional Non-Resident Surcharge Fee
- Initial Term: 5 years, with 1 year annual renewal terms
- One year notice to terminate agreement

Discussion and Questions

Executive Session

- Section 551.087 – To discuss and consider economic development incentives and all matters incident and related thereto.
- Section 551.072 – To discuss and consider the purchase, exchange, lease, or value of real property for municipal purposes and all matters incident and related thereto.
- Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.
- Section 551.089 - To deliberate security information collected, assembled, or maintained by or for a governmental entity to prevent, detect, or investigate criminal activity, pursuant to Section 2059.055 of the Texas Government Code, and all matters incident and related thereto.

Executive Session

- Section 551.074 - To discuss appointments to the Board of Adjustment/Construction Board of Appeals, Parks & Recreation Board, Library Board, Prosper Economic Development Corporation Board, Planning & Zoning Commission, Community Engagement Committee, and the Downtown Advisory Committee, and all matters incident and related thereto.
- Section 551.071 – Consultation with the Town Attorney regarding legal advice and issues related to Chapter 271 of the Texas Local Government Code, and all matters incident and related thereto.
- Section 551.071 – Consultation with the Town Attorney to discuss legal issues associated with any agenda item.



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The Town Council will reconvene after Executive Session.

Reconvene into Work Session



Adjourn