

Fire Pit/Fire Feature Permit Submittal

Definitions:

- **Fire Feature:** an outdoor gas appliance that has a gas burner and lava rocks and glass; the outdoor open-air equivalent of an indoor non-wood burning fireplace with gas logs.
- **Fire Pit:** a pit dug into the ground or encased in a surrounding structure (as of masonry or steel) that is designed to contain a **wood-burning** fire and prevent it from spreading.

Please submit the following documentation thru our [online permitting portal](#) to apply for a fire pit/fire feature:

Required Submittal Documents:

ENERGOV SUBMITTAL TYPE: ACCESSORY

1. **OSSF permit from Collin County Development Services (CCDS):** required if property has septic.
2. **Site Plan (Survey).**
 - Location of the proposed fire pit/fire feature
 - Distances to all adjacent property lines and any combustible items (reference Specific Requirements #1 below)
3. **Construction Plan.**
 - Dimensions of the fire pit/fire feature
 - A wood burning fire pit shall have a maximum burn bowl area (where the wood is put) of 36" diameter and 24" in height.
 - A fire feature may exceed these dimensions if manufacturer specifications allow for larger.
 - Clearly indicate if gas is to be run to the fire pit/fire feature.

Specific Requirements:

1. Clearance to Combustibles (Fire Department requirement):
 - Fire pits shall have 10' clearance to combustibles (wall of house, **wooden fence**, arbors, accessory buildings, etc.) measured from the inside edge of the fire pit.
 - A fire feature may have clearances reduced if the manufacturer's installation guide specifically states as such. Manufacturer installation guide shall be provided for reduced clearances.
2. Fire pits/fire features are required to be a minimum 3' from any adjacent property line.
3. If property is a Key lot: shall comply with required building setbacks adjacent to side street.
4. Manufactured outdoor decorative appliance shall be listed in accordance with ANSI Z21.97.

Reference Documents (as applicable):

- 2021 International Fire Code (Sections 307 & 308)
- 2021 International Residential Code
- [Wood Burning Fire Pits Safety Guidelines – Fire Marshal's Office](#)