



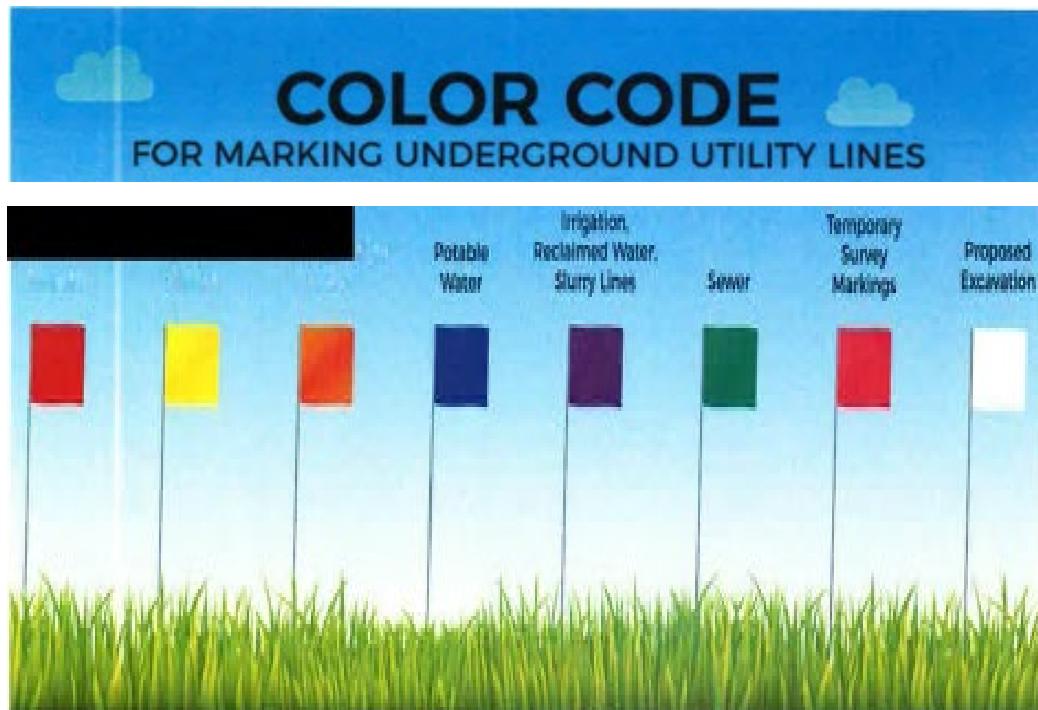
ROW PRE-CONSTRUCTION POLICY

1. Verify Town water and sewer locates have been completed. (Town is not part of 811).
2. HARD COPY of Permit in each truck on site.
3. Trucks must be parked in the direction of travel at all times.
4. Use tarps for ALL backfill and spoil piles.
5. Use plywood under bore rig and mini "x's" at all times.
6. Check bore rigs daily for leaking oil.
7. Place orange fencing around all unattended holes.
8. Minimum depth of 36".
9. No Saturday or Sunday work.
10. Pothole all gas services.
11. Pothole all water lines 16" and above (water lines should be visible to row inspector).
12. Barricades/Cones must be used at all times when in the street.
13. Backfill all holes within 48 hours.
14. DO NOT close streets.
15. Stay off private property or ask permission.

16. If utility service is hit (water, sewer, irrigation, etc.). 1. Contact row inspector immediately, 2. Contact resident, and then 3. Call a licensed plumber. If irrigation is hit, contact a licensed irrigator.
17. All boring and digging must cease at 3:00pm Monday-Friday (Only clean-up may be conducted after 3:00pm)

DO NOT START WITHOUT LOCATES!

**THE TOWN OF PROSPER IS NOT 811...YOU NEED TO FILL
OUT TOWN ROW LOCATE REQUEST FORM.**



PLYWOOD UNDER BORE RIGS AT ALL TIMES



PLYWOOD UNDER MINI "X's" AT ALL TIMES

DO NOT PLACE ON PRIVATE PROPERTY!



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DO NOT LEAVE RUT MARKS



DOOR SIGNS ON ALL VEHICLES AT ALL TIMES



USE TARPS FOR SPOIL PILES AT ALL TIMES



ORANGE FENCING AROUND ALL UNATTENDED HOLES



POTHOLING ALL WATER LINES 16" AND ABOVE



POTHOLE ALL GAS LINES



**REQUEST PERMISSION BEFORE APPROACHING ON
PRIVATE PROPERTY**



MAINTAIN TRAFFIC CONTROL



RIGHT OF WAY ENTRY REQUIREMENT PRIOR TO STARTING WORK

In addition to rules on approved application for permit.

1. Contractor to call the assigned right-of-way inspector twenty-four (24) hours prior to starting work for an on-site field preconstruction meeting. (Ordinance 13.08.076)
2. The Town is not part of the 811 LOCATE program. Request water and sewer locates 48 hours prior to start of work. Email the locate request form to the Town using the procedure on your permit application.
3. Furnish a completed certificate of insurance prior to starting work. (13.08.162)
4. Pothole all gas crossings prior to start of boring work and all water lines 16-inches and up (07-009)
5. Provide the on-site supervisor's name, number and email contact to: David-stover@prosptx.gov prior to starting work.
6. Contractor to label all reels (spools) with name and contact number. Label must remain on reels at all times. Once job is completed, contractor to remove reels from site.
7. Contractor to perform site maintenance at end of each work day. Do not leave open holes or trenches on or near sidewalks. Backfill each day. (13.08.075 and 076)
8. Do not close streets without permission and approved traffic control plan (13.08.074, 13.08.075 C and 13.08.011)
9. Once all work on one street is completed, call listed number above for final inspection prior to moving to the next street. Part of the final inspection will include the running of resident sprinklers and the verification of resident internet connect ability and property damage. (13.08.076)
10. Work to be performed must not conflict with the Towns Capital Improvement Program. If it is determined that it does, work will be stopped for resolution.

RULES

PERMIT CONDITIONS: Non-Compliance will result in job shut down!

1. A Right-of Way Permit is required for all construction and associated activities not covered by Town of Prosper Engineering Services, or reviewed in a preconstruction meeting. The ROW number issued to each permit is required for Water and Sanitary Sewer Locates. All contractors must be registered with the Town of Prosper Engineering Services Department and listed on the permit. Locates will not be accepted by anyone not listed on the permit.
2. **EMAIL THE LOCATE REQUEST FORM TO THE TOWN OF PROSPER ENGINEERING SERVICES DEPARTMENT AT rowpermits@prospertx.gov** No line locates will be provided without an approved permit. The Locate Request form can be found at <https://www.prospertx.gov/560/Right-of-Way> on the Engineering services page.
3. All Contractors must comply with all state and local traffic, O.S.H.A., and other applicable safety codes, and assumes all related liability. Localized traffic issues and traffic plm1s must be approved by the ROW Manager and submitted with this ROW permit for acceptance. All required permits must be attached to this request.
4. Contractor shall be responsible for the protection, replacement, or relocation of trees and existing ground cover disturbed. Trees are not permitted within four feet of any "wet" utility. Contractor must restore work site/area to existing condition or better (i.e. landscaping lawn. Any irrigation and erosion control damaged or removed).
5. All projects shall include erosion control, SWPPP plan, and methods to clean and clear streets, sidewalks, and lots of any mud, debris, or other materials caused by construction processes.
6. Contractor shall notify Prosper Engineering Services at 972-569-1198 at least 24 hours prior to construction. In case of emergency after normal working hours, notify the Prosper Police Department at 972-347-9002.
7. All construction shall comply with Town of Prosper Construction Standards. A meeting discussing these standards may be required or scheduled by request to the Town of Prosper Engineering Services Department at 972-569-1198.
8. No utility lines shall be within four feet horizontally of all water or sewer lines. 18" vertical separation is standard required for separation of crossings. 36" depth is required under all streets and fire lanes; 2" is required under alley from bottom of pavement structure to top of bore or deeper if required clearing other utilities. Compliance failure resulting in concrete breakage will necessitate complete replacement from joint to joint. Where water meter cans exist or proposed, the proposed utility line(s) shall be placed on the customer's side of the can so that there is at least two (2) feet vertical distance. Utility elevation or location by a Non-Destructive method CAN BE REQUIRED by the ROW inspector.
9. No Saturday or Sunday work is allowed. The noise ordinance and traffic impedance

beyond working hours will be enforced by the Town of Prosper Police Department. Contractors ARE NOT permitted to perform any type of work on designated Town HOLIDAYS.

10. Upon completion of construction, schedule an appointment with the ROW Department for a Final Inspection. Additional permits will be withheld pending Final Inspection for previous construction permits.
11. Allow 5 working days for permit review after all permit information has been received.
12. The use of missiles is not an approved construction method for tunneling, and may NOT be used in any Town ROW, Easement, Franchise UE, city-engineered or approved HOA or green-scape area. Failure to comply will result in having the contractor removed from the approved Franchise list.
13. All excavation within Town right-of-way or future right-of-way requires mechanical compaction equal to adjacent undisturbed materials. Contractors who allow uneven final grade causing water pond, sunken ditches, ruts, erosion, or other damages, will be removed from the approved Franchise list.
14. The lime-stabilization on road bedding required by engineering extends one foot beyond the back of curb. No digging will be allowed within one foot behind curbs or edges of pavement.
15. Minimum depth for all bores shall be 36" under street, 24" under alley from bottom of pavement structure to top of bore or deeper if clearing other utilities. Shallow bores shall be flowable cement tilled and abandoned in place. (see concrete damages in place).
16. Applicants shall be responsible for securing all easements and other permits that are either indicated for this project or
17. For construction in new developments that will have water and sanitary sewer facilities, work under this permit is not allowed to begin until said facilities have been completed and verified by the Town.
18. Notification of intent to all affected residents/builders is required by signage and door hangers 48 hours before any site work may be started.
19. The permit and accompanying construction plans shall remain at the job site at all times. **Failure to comply will result in job shut down.**

I (the Applicant) acknowledge and agree that the work as described herein shall conform to the CONDITIONS OF THE PERMIT as stated above and any additional requirements that may be indicated below.

For any additional questions, please contact ROWPermits@prospertx.gov.