

**Town of Prosper, Texas**  
**Hotel/Motel Occupancy Tax Exemption Form**

Check In Date	Check Out Date	Guest Name	Organization Name	Exemption Type	Total Nights Exempt	Room Rate/Night	Folio Number	Dollar Amount Exempt
<b>Exemption Types</b>						<b>Person not exempt:</b>		
1. US Government Agencies on Official Business		4. Diplomatic Personnel with a Tax Exemption Card		<ul style="list-style-type: none"> <li>* Educational institutions (including State of Texas colleges and universities);</li> <li>* Religious and charitable organizations;</li> <li>* Local government entities;</li> <li>* Contract employees of exempt organizations.</li> </ul>				
2. Military Personnel on Official Military Business		5. Occupants whose use or possessions extends thirty (30) consecutive days or longer						
3. State of Texas Agency, Board, Commission or Institution (excluding state educational institutions)								