


Apply for a Development Application

1. Sign in user your Energov user credentials online through the following link:
[Prosper, TX \(tylerhost.net\)](https://tylerhost.net)
2. Select apply from the main menu and navigate to the desired development application type. Application types can be view by searching a common word or through categories located on the left side of the screen.

Application Assistant



All Trending My History LICENSES PERMITS PLANS

Hide Categories

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- Annexation 2
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Annexation - Annexation Voluntary Apply

Category Name: Annexation Description: This application is for a voluntary annexation plan. Please fill out the required information below.

Annexation - Deannexation Apply

Category Name: Annexation Description: This application is for a deannexation plan. Please fill out the required information below.

Civil Development - Development Apply

Category Name: Civil Development Description: This application is for a civil development plan. Please fill out the required information below.

Civil Development - Drainage Apply

Category Name: Civil Development Description: This application is for a drainage civil development plan. Please fill out the required information below.

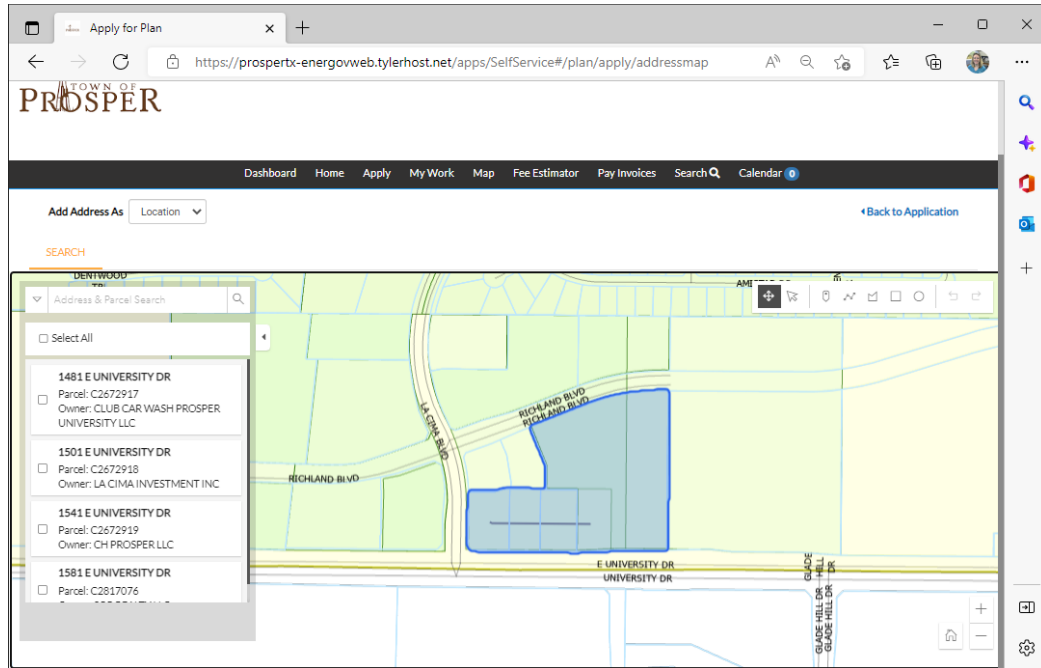
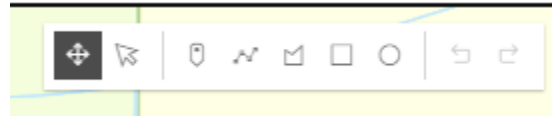
Civil Development - Floodplain Apply

Category Name: Civil Development Description: This application is for a floodplain civil development plan. Please fill out the required information below.

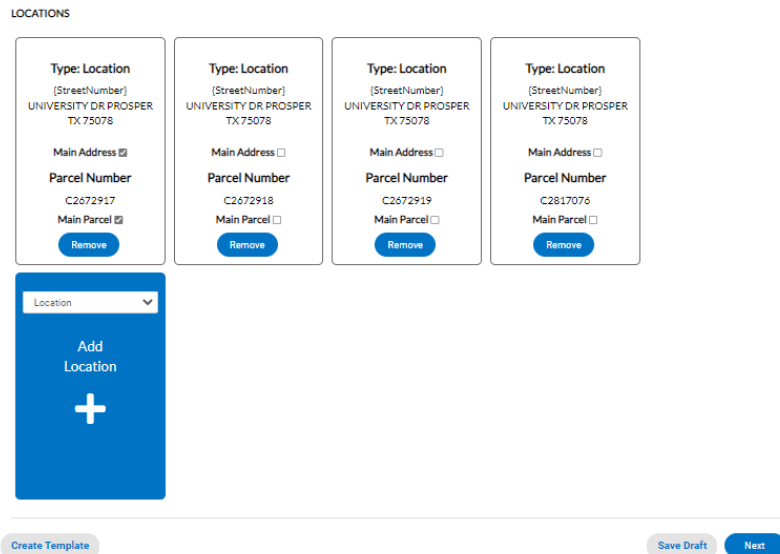
Civil Development - Grading Apply

Category Name: Description:

- Select a location either by parcel number or by selecting the location within the map. Multiple parcel can be selected with the line tool and creating a line through all the desired parcels. Select the single parcel or all the parcels that should be included in the application. Select ADD once all the appropriate parcel have been selected.



- The selected addresses and parcels will be displayed for review. If all desired parcels are shown select next.



5. Provide a brief description of the project: "An Amending Plat on 0.00 acres, located on the southwest corner of Preston Road and US 380." Select Next

Apply for Plan - Development Application - Amended Plat *REQUIRED

Progress: 1 (Locations) ✓, 2 (Type) ●, 3 (Contacts) ●, 4 (More Info) ●, 5 (Attachments) ●, 6 (Signature) ●, 7 (Review and Submit) ●

PLAN DETAILS

* Plan Type: Development Application - Amendec

Description:

Buttons: Back, Create Template, Save Draft, Next

6. Select or create the contacts that should be associated with this application. IF the contact type is designated as required you will not be able to proceed until the information has been provided. The same person can be designated as two contact types. The owner must match the tax certificates provided for the property or additional ownership documentation may be required.

Apply for Plan - Development Application - Amended Plat *REQUIRED

Progress: 1 (Locations) ✓, 2 (Type) ✓, 3 (Contacts) ●, 4 (More Info) ●, 5 (Attachments) ●, 6 (Signature) ●, 7 (Review and Submit) ●

CONTACTS

Applicant: Pamela Clark (You), Town of Prosper, 250 W. First St., Little Elm, TX, 75078

Owner: Add Contact (REQUIRED)

Select Type: Add Contact

Buttons: Back, Create Template, Save Draft, Next

Always search existing contacts prior to creating a new one.

7. Provide additional information for the subject property and proposed project. Any field marked with an asterisk or red is required. You will not be permitted to move forward without providing required information. General information is available on the tax certificates and should summarize the entire proposed development. Once all information has been provided, select next.

Apply for Plan - Development Application - Amended Plat *REQUIRED

Progress: 1. Locations (✓) 2. Type (✓) 3. Contacts (✓) 4. More Info (4) 5. Attachments (5) 6. Signature (6) 7. Review and Submit (7)

MORE INFO

General Information [Next Section](#) | [Top](#) | [Main Menu](#)

*Name of Development
Name of Development is required.

*Survey Name
Survey Name is required.

Abstract Number

*Track Number
Track Number is required.

*General Location
General Location is required.

Additional Information/Details

8. Provide documents required per the application checklist, all documents listed as required must be provided to submit an application.

Apply for Plan - Development Application - Amended Plat *REQUIRED

Locations Type Contacts More Info Attachments Signature Review and Submit

Attachments

<p>Letter of Intent (LOI)</p> <p>Add Attachment</p> <p>Supported: .pdf</p> <p>REQUIRED</p>	<p>Owner Acknowledgement..</p> <p>Add Attachment</p> <p>Supported: .pdf</p> <p>REQUIRED</p>	<p>Subject Checklist(s)</p> <p>Add Attachment</p> <p>Supported: .pdf</p> <p>REQUIRED</p>	<p>Subject Plan or Plat</p> <p>Add Attachment</p> <p>Supported: .pdf</p> <p>REQUIRED</p>
<p>Tax Certificate</p> <p>Add Attachment</p> <p>Supported: .pdf</p> <p>REQUIRED</p>	<p>Select Type</p> <p>Add Attachment</p> <p>Supported: .pdf, .zip</p>		

[Back](#) [Create Template](#) [Save Draft](#) [Next](#)

9. Enter your name to electronically sign application. Select next to review application prior to submitting. Once information is confirmed as correct, select submit. Town staff will review the submittal to determine if it will be accepted or rejected. If the submittal is rejected the case will be closed and future submittals will require a new application.